

16 July 2020



Dear Parent/Carer,

As we near the end of the term, I wanted to write with an update on our preparations for the start of the new year in September.

As you will know, the Government has now begun to relax further some of the lockdown restrictions, and as part of that announced that all schools will be re-opening for all pupils from September on.

This decision has been driven by a decrease in the number of Covid-19 cases, together with the “test and trace” system now being up and running. Public Health England has also made clear that the risk to children continues to be low.

For our part, we’ve been putting together our plans on how to do that safely:

First day of term

The first day of term for Intake Primary Academy is Thursday 3rd September. We will be operating staggered start times until further notice.

September opening

We open on **Thursday 3rd of September and Friday 4th September - we are open to Year 6 only on those days.**

On Monday 7th September school then opens to all children.

To avoid congestion and crowding at drop off and collection times we will be operating a staggered start and end to the day. This will allow children to stay within their class groups (bubbles) and provide time for children to access wash basins and toilets before lessons. Your child’s class next year will be identified on their end-of-year report.

School entrances and site map

To manage the flow of students entering the building and to maintain year-bubbles, please use the following entrances

These are marked up on the enclosed site map for ease of reference.

Opening times

Class	1 Caterpillars	2 Lions	3 Zebras	4 Giraffes	5 Bears	6 Dragons	7 Pandas	8 Owls	9 Sharks	10 Wolves
Gate	Fairfax Road				Sidney Road by the bike shelter			Sidney Road Y6		
Start time	8:45	9:00	8:45	9:00	9:00	8:45	8:45	9:00	9:00	8:45
End time	2:55	3:10	2:55	3:10	3:10	2:55	2:55	3:10	3:10	2:55



In preparing for September, we have been closely following Trust and Government guidance to ensure a safe return for all our pupils:

- Two training days in September for staff training. Tuesday the 1st and Wednesday the 2nd.
- Clear drop-off and pick-up arrangements will help us follow social distancing rules in the playgrounds;
- Parents will not be able to enter the school;
- Contacting school: in the first instance please phone the school office or message through the MyEd app;
- All children must have updated medical forms (to be sent via the MyEd app) and contact information (work and home numbers) before attending school.
- Children will be in classes creating their own 'bubble'. Classes will only have limited interaction with other classes at playtimes and lunchtime within group bubbles;
- Classes will be limited to a specific area of school and designated toilet blocks;
- We will implement a strict cleaning programme that follows the Government guidelines
- We will ensure that all adults and children follow strict personal hygiene with frequent hand washing, the supply of hand sanitisers and PPE (as appropriate) and follow the 'catch it, bin it, kill it' mantra.
- If travelling on public transport to and from school please follow the latest government guidance - <https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>
- If you need to quarantine as a result of being abroad over Summer, it is your responsibility to inform school.

- If you have symptoms or need to take a Covid-19 test please order a test immediately at www.nhs.uk/coronavirus or call 119 if you have no internet access. Remember to inform school a test has been booked and the results of the test. See below for more information on Test and Trace.
- If school presents with a number of cases, guidance from Public Health England will be followed. This may result in shutting school. In this event you will be contacted via the MyEd app and the website.

Uniform

Children are expected to wear normal school uniform in September. PE kits to be worn on the day

How we will be managing social distancing

The Government has made clear that they expect schools to operate a bubble system. For Intake this means the children will remain in a class bubble for learning and will be part of a cohort bubble within their area of the school, sharing lunchtimes and playtimes.

Dining

Children will eat in class group bubbles, using both halls in school. The halls will be cleaned down and disinfected between sittings.

Curriculum

We will continue to provide the full curriculum to the children and in the event of bubbles closing or school, online learning will continue, as well as home packs.

What to do if a case of COVID is confirmed at home

We ask that you only send your child into school if they are well. If they have any of the Covid symptoms (a high temperature, a new, continuous cough, or a loss of taste or smell) then they should not come into school and you should arrange for them to be tested.

Anyone coming into contact with someone with COVID should self-isolate for 14 days.

We will continue to keep our detailed risk assessments under review over the summer holidays and in preparation for welcoming all pupils back from the beginning of September.

As ever, all of our decisions focus on the safety and wellbeing of our pupils and our staff. Alongside this we are keen to welcome all pupils back so that we can get back on track with everyone's learning as soon as possible.

Thank you for your ongoing support to the school. As ever, if you have any questions please do get in touch.

Yours sincerely,

Helen Broad